**CTTC**

Parc Mediterrani de la Tecnologia (PMT) - Building B4

Av. Carl Friedrich Gauss 7

08860 - Castelldefels

Barcelona, Spain

[DATE]

To: Visa Officer

Dear Sir/Madam,

# Subject: INVITATION LETTER FOR SPAIN TRAVEL VISA APPLICATION

Traveler:

Company Name:

Centre Tecnològic de Telecomunicacions de Catalunya (CTTC), along with the European Telecommunications Standards Institute (ETSI), is hosting TFS#7, OSL#6 and F5G#22 Meetings in Castelldefels, Barcelona, Spain from May 19-23, 2026. This is to certify that the requester is required to attend ETSI Meetings for business purposes.

The traveller is responsible for their own travel/flight arrangements to and from Barcelona, Spain, all travel related expenses, including accommodation, travel food/beverage, and transportation from the airport.

Please find the following personal data for the visa application:

|  |  |
| --- | --- |
| Family Name (Last Name) |  |
| Forename (First Name) |  |
| Gender |  |
| Birth Date (DD/MMM /YYYY) |  |
| Birth Place |  |
| Passport Number |  |
| Company Name |  |
| Company/Mailing Address |  |
| Postal Code |  |
| Telephone Number |  |
| Fax Number |  |

Yours truly,

Ricard Vilalta

Research Director, CTTC